

## **Get Your Systems & Structures in Gear**

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*“Your system is designed to give you exactly what it is giving you” - **Edward Deming***

*You want to create systems and structures that serve people, not people serving systems and structures - **Ben Goodman***

### **1) The Weekend Service System**

How you plan, implement and evaluate the Sunday or Weekend service(s).

### **2) The Evangelism System:**

How we attract people to our church.

### **3) The Assimilation System:**

How to move people from first time guest to members.

### **4) The Small Groups System**

How you help people in your church family get into and reproduce small groups.

### **5) Stewardship System**

How you develop mature and generous givers at your church

### **6) The Ministry System**

How do you help someone go from member to activate their gifts to serve in ministry.

**7) Leadership System**

How you develop leaders at all levels of the church

**8) The Strategic System:**

How you constantly evaluated and improve all areas of the church

**Relationship factor:**

*Relationships are the tracks on which successful systems run - Nelson Searcy*

**Where do you start?** Schedule a 2-3 hour evaluation time with your team.

**Making 4 lists:** What's Right? What's Wrong? What's Missing? What's Confusing?

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**Preaching System for River City Church - (rough draft)**

Kevin Beeson 2017

**1) PRAY / GATHER / PRIORITIZE**

**a) Personal Prayer time:** Set aside time to personally pray and ask God where the congregation is at, what do they need?

**b) Have conversations and ask questions of individuals?**

What are you trying to overcome?

What's next on your journey with Christ?

What are puzzles you about God?

What don't you know that you'd like to know?

What problems need to be solved in or around you?

What are you passionate about?

**c) Gather leaders and discuss:**

What are the pain points and struggles. (maybe a congregational survey)

What questions are they asking?

With those you are discipling, what areas do you notice need teaching or addressed.

**d) Prioritize the needs and teaching topics.**

Prayerfully prioritize the data gathered. Sometime you get two years worth of material and ideas from this kind of data gathering.

**e) Looks at your mission/vision/values and goals for the church**

Make sure to review and have a rhythm of preaching that incorporates core values, strategies, vision and mission. Things that must be repeated.

Doesn't always have to be in one sermon, can be weaved in bite size chunks in other messages. You can add to the preaching calendar a highlight of one value of the church once a month, as an example.

**2) BUILD THE CALENDAR** (Google Doc is a nice vehicle)

**a) Place repeating seasonal things in the Calendar**

Easter, Christmas, Campaign celebration, Times of fasting and prayer.

When are guest speakers coming in?

Do you do Conferences in house?

Community/City Calendar must be considered.

**b) Start to fill in the dates with series topics or books of the Bible.**

Be aware of when people are around the most, Fall and Jan/Feb

Consider who you would like to preach (guests and others in your church)

- Variety is good and who do you want to give a shot to develop them
- Outside teachers - from Life Links and other connections
- Panel discussion, Interview style, Tag Team
- Three speakers - 7-10 minutes each on their favorite passage.

**c) Name the series, Big Ideas for series and each message**

Prayerful time — get away alone or have a small team help.

Establish main aim or BIG IDEA for each series and each message.

Theme scripture that runs through the series if applicable.

Identify primary scripture passage and any supporting passages for each message.

Assign the sermons to a preacher / speaker

**3) PREPARE EACH INDIVIDUAL SERMON:** (12-20 hr per sermon)

**a) Read Passage** and make prayerful observations (2 hr)

**b) Research** commentaries and books, other sermons, listen and pray (4 hrs)

**c) Outline** big ideas and main points (2 hrs)

**d) Rough draft** of message (4 hrs)

**e) Get input** from sermon team or other leaders (1 hr)

**f) Add Support** materials, Illustrations, media support, art, drama (1-3 hrs)

**g) Final Manuscript** or outline of the sermon

**h) Create note sheet** (.5 hrs)

**i) Create Keynote** or (PowerPoint) presentation (.5 hrs)

**4) PROMOTION FOR PREACHING (SERIES)** (sample que for us at River City)

Sermon Series Promotions 2017							
21	An 80's Christmas	11/26	8		10/7	Sermon series theme, big idea emailed to Madison	Kevin
22	An 80's Christmas	11/26	7		10/8	Email Checklist/Timeline and Series Profile to everyone	Madison
23	An 80's Christmas	11/26	7		10/8	Put sermon series promos in RCC Promo info spreadsheet	Madison
24	An 80's Christmas	11/26	7		10/8	Send weekly task email	Madison
25	An 80's Christmas	11/26	6		10/15	Send logo rough draft to Kevin	Rachel
26	An 80's Christmas	11/26	6		10/15	Send weekly task email	Madison
27	An 80's Christmas	11/26	5		10/22	Send weekly task email	Madison
28	An 80's Christmas	11/26	5		10/22	Kevin approves logo or sends changes to Rachel	Kevin
29	An 80's Christmas	11/26	5		10/22	Logo final draft done, send to Madison, Kevin, Ryan	Rachel
30	An 80's Christmas	11/26	4.5		10/25	Poster, program square & cover, web banner, handouts, & keynotes completed	Rachel
31	An 80's Christmas	11/26	4		10/29	Send weekly task email	Madison
32	An 80's Christmas	11/26	4		10/29	Any signs, etc. to be ordered design completed	Rachel
33	An 80's Christmas	11/26	4		10/29	Order promo materials from print shops, if applicable	Rachel
34	Transformed	10/1	-4.5		11/1	Facebook Post-Series post	Office
35	An 80's Christmas	11/26	3		11/5	Send weekly task email	Madison
36	An 80's Christmas	11/26	2		11/12	Keynotes displayed as "Upcoming Series"	Madison/Ryan
37	An 80's Christmas	11/26	2		11/12	Website banner displayed as "Upcoming Series"	Madison/Ryan
38	An 80's Christmas	11/26	2		11/12	Square in program for "Upcoming Series"	Office
39	An 80's Christmas	11/26	2		11/12	Thursday email as "Upcoming Series"	Madison
40	An 80's Christmas	11/26	2		11/12	Posters posted on church doors	Office
41	An 80's Christmas	11/26	2		11/12	Handouts displayed at entrances	Office
42	An 80's Christmas	11/26	2		11/12	Sermon series mentioned from stage 1st time	Ryan
43	An 80's Christmas	11/26	2		11/12	Send weekly task email	Madison
44	An 80's Christmas	11/26	1		11/19	Sermon series mentioned from stage 2nd time	Ryan
45	An 80's Christmas	11/26	1		11/19	Send weekly task email	Madison
46	An 80's Christmas	11/26		5	11/21	Series "Opener Email" sent to congregation from Kevin	Kevin
47	An 80's Christmas	11/26		4	11/22	Facebook post up	Office
48	An 80's Christmas	11/26		2	11/24	Website banner & Keynotes moved to "Current Series"	Madison/Ryan
49	An 80's Christmas	11/26	-4.5		12/7	Facebook Post-Series post	Office

**Resources:**

- Healthy Church Systems — Nelson Searcy (8 Systems)
- The Big Idea — Dave Ferguson (Preaching planning)
- Sticky Teams — Larry Osbourne (Elder / leader team structure and health)
- How to Break Growth Barriers - Carl George (addresses more role and structure)
- The Unstuck Church - Tony Morgan